

PUBLIC PROTECTIVE SERVICES



Dear Applicant,

Thank you for taking the time to apply for our company. We are a company that prides itself on *professionalism, pride and integrity*.

We offer many positions in our company such as Patrol Officers, On- Site Officers, Dispatchers and Alarm Installers. After completing the initial application process successfully, you will be given a test date. When advised please bring your original and a copy of all needed documents, certifications, permits, licenses and identification cards. If successful on the skills test, an appointment for other tests will be scheduled. Due to our professional environment, please come dressed appropriately for the interview. Once again, thank you for your interest in our company.

Public Protective Services

It is the ongoing policy of our company to afford equal employment opportunity to qualified individuals regardless of their race, color, religion, sex, national origin, age, physical or mental handicap, veteran status, or because they are disabled veterans, and to conform to applicable laws and regulations. In keeping with the intent of this policy, the company will adhere strictly to the following personnel practices:

Recruitment, hiring, and promotion of individuals in all job classifications will be conducted without regard to race, color, religion, national origin, age, sex, physical or mental handicap, veteran status, or because he or she is disabled veteran, except where a bona fide occupational qualification must be met.

Employment decisions will be made in such a manner as to further the principles of equal employment opportunity through the use of valid job-related criteria.

All other personnel actions, such as compensation, benefits, transfers, training and development, educational assistance, and social and recreational programs, will be administered without regard to race, color, religion, national origin, age, sex, physical or mental handicap, veteran status, or because he/she is a disabled veteran, except where a bona fide occupational qualification must be met.

Thorough and documented analyses of all personnel actions will be conducted to ensure compliance with the concept of equal opportunity.

PUBLIC PROTECTIVE SERVICES

Employment Application

Programs, services and employment are available equally to everyone.

Date: _____

Please inform the Human Resources Department if you require reasonable Accommodations to the application or interview.

Position Applying for: _____

APPLICANT DATA: Please PRINT in black/blue ink.

Internet Newspaper Friend Walk-In Referral Recruited _____

Date of Birth: _____ Age: _____

Full Name: _____
Last First Middle

Address: _____ City: _____ State: _____ Zip: _____

Phone: () _____ Mobile/ Other: _____ Email: _____

Date available to start: _____ Social Security #: _____

Driver's license number: _____ State: _____ Expiration Date: _____

If you are under 18 and we require a work permit, can you furnish one? Yes No

If no, please explain: _____

Have you ever worked for this company? Yes No

Are you eligible for employment in this country? Yes No

Type of employment desired: Part Time Full-time

Have you ever been convicted of a crime? Yes No

If yes, give dates and details: _____

Answering yes to these questions does NOT constitute an automatic rejection to employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be consideration

Permits / Licenses/ Special Qualifications

Guard Card # _____ Expires: _____

Alarm Agent # _____ Expires: _____

Firearm Permit # _____ Expires: _____

Baton Permit # _____

Tear Gas /Pepper Spray Training Certificate: _____

Taser Training Certificate: _____

832 Training/Certificate: Academy: _____ Completion Date: _____

Active/ Retired/ Former Police Officer Reserve Police Officer Military Service

Handcuff Certified Defense Tactics Driving Tactics

CCW License (State, County & #) _____

Instructor Credentials (type): _____

Government Security Clearance (type): _____

Languages: _____

Other: _____

EDUCATION:

	Name	# of years completed	Did you graduate?	Degree	Major
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No		
College/ University			<input type="checkbox"/> Yes <input type="checkbox"/> No		
College/ University			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other:			<input type="checkbox"/> Yes <input type="checkbox"/> No		

REFERENCES: *Please furnish reference information of two (3) people to whom you are NOT related and by whom you have NOT been employed.*

Name	Phone #	Relationship	Length known?	Address
	()			
	()			
	()			

SKILLS OR QUALIFICATIONS: *Please summarize any training, licenses, permits and/or certificates that may qualify you as being able to perform job related functions for the position for which you are applying.*

Have You Ever Applied Before Yes No (If Yes explain dates and positions) _____

MILITARY SERVICE:

Branch		From		To	
Rank at Discharge		Type of Discharge			
If other than honorable, explain:					

EMPLOYMENT HISTORY: *Begin with the most recent employer. Be sure to include any volunteer work. Do NOT write "please see resume"*

EMPLOYER					
Employed from:		Address:			
Employed to:		Supervisor:		Title	
Position held:		Starting salary & Title:			
Reason for leaving:		Ending salary & Title:			
Responsibilities:					
May we contact this employer for reference?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Phone:			

EMPLOYER			
Employed from:		Address:	
Employed to:		Supervisor:	Title
Position held:		Starting salary & Title:	
Reason for leaving:		Ending salary & Title:	
Responsibilities:			
May we contact this employer for reference?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Phone:	

EMPLOYER			
Employed from:		Address:	
Employed to:		Supervisor:	Title
Position held:		Starting salary & Title:	
Reason for leaving:		Ending salary & Title:	
Responsibilities:			
May we contact this employer for reference?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Phone:	

Availability:

Sun Mon Tue Wed Thu Fri Sat Days Swing/Mid Grave Full Time Part Time
 Reserve/ On Call

Transportation:

Personal Vehicle Shared Vehicle Loaned Vehicle Public Transportation: _____
 Other: _____

BACKGROUND INVESTIGATION QUESTIONNAIRE: *Answering yes to these questions does NOT constitute an automatic rejection to employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be of consideration.*

Full Name: _____
Last *First* *Middle*

Have you ever been convicted of a crime? Yes No
If yes, give dates and details: _____

Have you ever been cited for any traffic violation? Yes No
If yes, please explain when, where, why, and disposition _____

Have you ever experimented with narcotic substance?..... Yes No
If yes, please explain what type, amount, and when last used _____

Have you ever been terminated or asked to resign from employment as a result of a drug or alcohol abuse? Yes No
If yes, please explain the full situation including dates and type of drug used _____

I certify that my answers are true and complete to the best of my knowledge. I authorize Public Protective Service to make such investigations and inquiries of my personal, employment, educational, criminal, driving and other related matters as may be necessary for an employment decision. I hereby release employers, schools, or persons from all liability to inquiries in connection to my application. In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that if I am offered employment I will be required to submit a drug test and that my employment is conditioned upon the results of the examination.

Signature of Applicant: _____ Date: _____

APPLICANT CERTIFICATION AND AUTHORIZATION:

I hereby give **Public Protective Services** the right to conduct an investigation of my background. I understand that the investigation may include inquiry into my past employment, education, and activities, including, but not limited to, criminal background information and driving record, and I release from liability all persons, companies, schools, and corporations supplying such information. I indemnify **Public Protective Services** Against any liability, that might result from making such investigation. Additionally, I agree **Public Protective Services** May obtain an investigative consumer report or other information regarding me and may consult certain files, which are available. I understand that **Public Protective Services** will retain the results of this investigation and a copy of my application for employment and this information may, with appropriate authorization, be disclosed in subsequent investigations to other employees of PPS. I understand that any false answers, statements, implications or derogatory information made by me or which is revealed as a result of this background investigation based on information supplied in any application for employment, or other required documents, may be considered sufficient cause for denial of employment or discharge.

I understand that **Public Protective Services** may contact my previous employers and I authorize those employers to disclose to **Public Protective Services** all records pertinent to my employment with them. In addition to authorizing the release of any information regarding my employment, I hereby fully waive any rights of claims I have or may have against my former employers, their agents, employees and representatives, as well as other individuals who release information to **Public Protective Services** And release them from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of such information by any person or party, whether such information is favorable or unfavorable to me.

I have read and understand the Applicant Notification, a copy of which I acknowledge receiving, advising me that a comprehensive background investigation will be conducted, which may include inquiry into past employment, education, and activities, including but not limited to, criminal background information and my driving record.

Date: _____

ApplicantName (Print): _____

Signature: _____

FOR OFFICE USE ONLY

Test Date: _____ Initial Interview Date: _____ Second Interview Date: _____

Conducted By: _____ Conducted By: _____ Conducted By: _____

Score: _____ Score: _____ Score: _____

Targeted Assignment: _____ Hired (Y or N) If Yes Date of Hire: _____

Employee #: _____ Serial #: _____